

## COVID-19 Vaccination Certificate for Overseas Travel Guide

The City of Nagoya is issuing COVID-19 Vaccination Certificate for Overseas Travel (新型コロナウイルスワクチン接種証明書) for residents who are required to provide an additional document, other than the Certificate of Vaccination for COVID-19 (予防接種済証), as proof of being administered a COVID-19 vaccine for overseas travel or other circumstances. At this time, the certificate is limited to verification for overseas travel. This certificate is not required in Japan. The Certificate of Vaccination for COVID-19 (予防接種済証) is sufficient proof.

### ○How to apply

Application are only accepted by post. Free to apply, just pay for postage.

\* If you are departing Japan soon and do not have enough time for the standard application process, please contact the Call Center (050-3135-2252).

### ○Application steps

1. Mail the required documents to the city hall at the address below.  
(Documents submitted with the application will not be returned.)
2. Your documents will be processed at the city hall.
3. The certificate will be sent to you from the city hall.

Certificates will generally take about one week to be issued and sent after your application arrives at the city hall. However, we will contact you if there is missing information or other errors delaying us from issuing your certificate related to your application. Keep in mind that it takes time to mail items, so make sure to apply with ample time.

### ○ Where to send your application

1-1 Sannomaru 3-chome, Naka-ku, Nagoya 460-8508

Vaccination Certificate of COVID-19, COVID-19 Disease Control and Prevention Office, Health & Welfare Bureau, Nagoya City Hall

〒460-8508 名古屋市中区三の丸三丁目1番1号

名古屋市役所健康福祉局新型コロナウイルス感染症対策室ワクチン接種証明書担当

○Required Documents

1. Application Form
  - A) Available for download on the City of Nagoya Official Website)
  - B) Fill out the application in either Japanese or English
2. A copy of your passport
  - A) Valid as of the date of travel
3. Copy of vaccination coupon
  - A) Make sure the vaccine coupon number is visible. ※1
4. A copy of your Certificate for Vaccination of COVID-19 or your Record of Vaccination for COVID-19
  - A) A copy of your Certificate for Vaccination of COVID-19 is not required if it is included in the copy of your vaccination coupon
5. Self-addressed envelope
  - A) Make sure to attach a stamp and write your name and return address)
6. A copy of a document
  - A) My Number Card, Driver's License, Insurance Card, etc. verifying your name with your address. ※2

\* 1 If you have lost your vaccination coupon or if the number has peeled off, send a copy of a document with your "my number" (My Number Card, Notification Card, resident record with your "my number" written, etc.). If you do not have any of the items mentioned above, send a copy of a document with the address registered on your resident register (住民票). If you have changed addresses since receiving your vaccine, send a copy of your resident record with your previous address.

\* 2 If you are sending a copy of your health insurance card as identification, black out the insurance card number and the account number.

[Required documents in special cases]

① If the name on your passport is different (maiden name, different given name, different family name), include a copy of your ID: My Number Card with your maiden name, driver's license, Family Registry, copy of Resident Record, etc.

② A signature from you (the grantor) who has an agent applying on your behalf through a power of attorney.

○ Self-addressed envelopes (envelope with your stamps and your name)

- The return address should be the address of the applicant. There are no specific envelope size requirements.

- Check the Nagoya Post Co., Ltd. website for more details on the postage costs.

- Make sure you place enough stamps to cover the cost for us to send you your certificate.

- If you would like the mailing process to be expedited, put enough stamps for the cost of express mailing on the envelope and write "expedite (速達)" in red on the envelope or place a red line next to the zip code.

○ Contact Information

- Vaccination Certificate of COVID-19 Inquiries

Ministry of Health, Labor and Welfare COVID-19 Call Center

Tel: 0120-761-770 (toll free)

Open Hours: 9:00 a.m. to 9:00 p.m. Everyday (Saturdays, Sundays and National Holidays included)

- COVID-19 Vaccination Certificate for Overseas Travel Issuance Inquiries

City of Nagoya COVID-19 Vaccine Call Center

Tel: 050-3135-2252

Open weekdays 9:00 a.m. to 5:30 p.m.

Check the City of Nagoya Official Website for more details.