

English-speaking Foreigner High School Science/Math Teacher Application Instructions

January 26, 2026, Nagoya City Board of Education

City Government announces a position opening for an English-speaking foreigner science/math teacher at Nagoya City Koyo Senior High School. No age limit is applied to the position.

1 Selection Category/Number of Position Openings/Responsibilities

Selection Category	Openings	Major Responsibilities
English-speaking Foreigner High School Science/Math Teacher	One	<ul style="list-style-type: none">Teaching science and math classes in English; Explaining science and math contents in English in class; Teaching English in non-regular activities including student clubsDevelopment, research and preparation of English language and science/math teaching materialsOther duties on English education as determined necessary by School Principal

2 Minimum Requirements for Application

Applicants must meet all of the following criteria:

- ① Graduated from a university or equivalent institution in an English-speaking country in a field of science/math
- ② Either formally qualified as a teacher for secondary education or higher in an English-speaking country or have an equivalent ability
- ③ A person who does not apply to any of the following items:
 - (i) a person who has been sentenced to imprisonment or a more severe punishment, and of whom the execution of the sentence has not been completed or who has not yet ceased to be amenable to the execution of the sentence;
 - (ii) a person who was dismissed by a disciplinary action and for whom period of two years has not expired since the day of that disposition;
 - (iii) a person who, on or after the date of the enforcement of the Constitution of Japan, formed or belonged to a political party or other organization which advocated the overthrow by force of the Constitution of Japan or the government established thereunder.
 - (iv) a person who has been adjudicated quasi-incompetent under the provisions of the Civil Code prior to the amendment of 1999 (other than due to mental impairment)

3 Application

(1) Application Period: From January 26 (Monday) through February 9 (Monday), 2026

(2) Submission: Send by post (documents must arrive no later than Monday, February 9) or personally deliver the application documents to the following address.

※Hand delivery is accepted from 9 a.m. to 5 p.m. except office holidays.

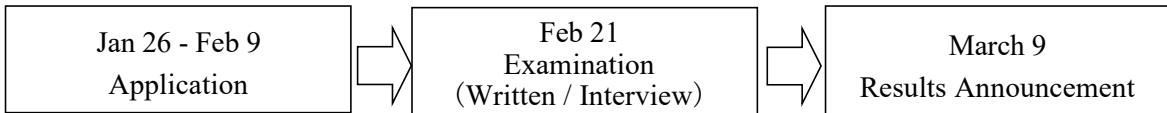
Postal Address	〒460-8508 名古屋市中区三の丸三丁目 1-1 名古屋市教育委員会事務局 教育支援部高等学校教育課 担当
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Application Documents	<ul style="list-style-type: none">Examination Application Form and Examination Admission Ticket (three A4 sheets)A photocopy of residence card
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	<ul style="list-style-type: none"> • A photocopy of teacher's license (if any) • Two self-addressed and stamp-affixed (110 yen) envelopes for return mail of size 120x235 mm (長形3号)
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4 Timeline

(1) Selection Flow



※ Examination Admission Ticket will be mailed to you by post toward the middle of February. If you don't receive it by February 18, contact the phone number or address on page 4.

(2) Examination Format

Examination	Date	Examination Content	Time	Scores
Written	February 21	Written examination on science/math knowledge and teaching	60 minutes	50 points
Interview		Individual interview	20 minutes	150 points

※ To be successful, applicants need to reach the minimum required scores for both examinations.

(3) Site and Time

○ Site: Nagoya City Koyo Senior High School, 47 Hiroike-cho, Showa-ku, Nagoya 466-0042

Examination	Site	Seating Time	Notes
Written	Specified classroom	9:25 a.m.	Applicants must register on site between 9:00 a.m. and 9:20 a.m. Time table and classroom will be notified on the day of examination.
Interview	Specified classroom	10:40 a.m.	

(4) Notification of the examination results

The examination results will be mailed to applicants on Monday, March 9, 2026 and posted on the web site of the city government. No telephone inquiries will be accepted.

5 Successful Applicants

- (1) A contractual period will be from April 1, 2026 through March 31, 2027. The first one month is a probationary period. There is a possibility that the contract is renewed at the end of the contractual period up to 4 times.
- (2) Applicants may not be hired if any application requirement is found to be unsatisfied or any false information is found in the application documents.
- (3) Successful applicants in the selection process will be registered on the final candidate list in the order of the examination results and will be employed depending on job availability. Registration on the list does not ensure any employment.
- (4) The list will be maintained from the date on which successful applicants are announced until March 31, 2027.
- (5) Employment through this selection process is subject to the passing of relevant FY2026 budget items for English-speaking foreigner high school science/math teacher.

6 Disclosure of Examination Results

Examination results are available for disclosure by oral request. Disclosure is by on-site perusal only and no telephone, mail, or other requests will be honored.

Eligible Person	Unsuccessful applicants
Request Period	9 a.m. to 12 p.m. and 1 p.m. to 5 p.m. (excluding Sat/Sun/holidays) from the date of results announcement through the corresponding date in the next month (if the last day falls on an office holiday, through the next office business day)
Information	Rank, scores, passing standard score
How to Request	Applicant must show up in person with Examination Admission Ticket and an identification card bearing a photo such as a residence card, passport or student card and orally make a request at Board of Education School Guidance Office (6th floor, Nagoya City Hall East Building).

- ※ Disclosure request will be rejected if any document (ID with a photo) is unsatisfactory.
- ※ Use public transportation to come to the City Hall (car use is discouraged).

7 Employment Conditions

Remuneration	From 446,673 yen to 456,290 yen per month plus commutation allowances, depending on age [Example]	
	Just after Graduation	4 Years after Graduation
(As of January 25, 2026)		
Place of Work	Nagoya City Koyo Senior High School 47 Hiroike-cho, Showa-ku, Nagoya 466-0042	
Working Hours	30 hours / week. Up to 7 hours 30 minutes per day between 8:30 a.m. and 5:00 p.m. Specific working hours will be fixed by School Principal.	
Holidays	Saturdays, Sundays, holidays specified in Act on National Holidays, year-end and New Year's Days (from December 29 through January 3)	
Leaves	Yearly leaves, mourning leaves, sick leaves, etc.	
Insurances	Medical / unemployment insurances, on-duty accident compensation, pension plan	

※The above conditions are subject to the passing of relevant FY2026 budget items and are subject to change as per any possible amendments made prior to employment on any ordinance or whatever that regulates employment terms and conditions.

8 Treatment of Private Information

No documents submitted for application will be returned. Private information obtained in the selection process will not be used outside the selection and employment processes.

9 Miscellaneous Matters

○ Filling Out Examination Application Form and Examination Admission Ticket

✓ General Instructions

- ① Forms must be completed in applicant's handwriting in black ink such as ballpoint pen.
- ② Forms must be neatly completed without any simplified characters.
- ③ Draw double lines through any mistakes. Don't use white-out.

1 Instructions on Filling Out

① Examination Application Form

※If there are more professional career, training, volunteer activity items than the number of provided boxes, write most relevant items (no more than the number of boxes).

Name	Write neatly.
Birthday	Write year, month and day, all in Arabic numerals.
Residential Address	Be sure to specify the most reachable phone number such as your mobile phone.
Secondary Contact	Be sure to provide the surest contact information other than the residential address. If this is not the applicant, write the relationship to the applicant.
Preferred Contact	Circle the number for your preferred contact.
Academic Background	Write from the most recent one to high school graduation. Fill in the Faculty/Specialization boxes in detail.
Professional Background	Provide professional background after graduation from your most recent academic institution (including part-time jobs, from newest to oldest).
Training Experience	List workshops and seminars in the field of education that you have attended. Describe the content and the organizer (e.g., XXXX University Open Workshop, seminar provided by XXXX institute) if the formal name is unknown.
Photo	Securely affix a photo of 4 cm high and 3 cm wide so that it will not fall off. Fill in the date when the photo was taken.
Qualifications	Specify the subject areas for teacher's license (if any). Provide qualifications and/or skills with potential relevance to education.
Reason for Application	Provide reasons why you have decided to apply.
Specialized Experience	Provide detailed descriptions of specialized experience in your professional and other backgrounds.
Self-Promotion	Describe, among others, what you can do as a science/math teacher.
Signature	Sign by yourself after reconfirming that all the information is correct. Remember to fill in the date.

② Examination Admission Ticket

Photo	Affix the same photo as Examination Application Form.
Boxes	Write your address and name only. Leave the applicant number blank.

<Contact Information>

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名古屋市中区三の丸三丁目 1-1 (市役所東庁舎 6 階)

TEL 052-972-3234

School Guidance Office, School Education Division

Nagoya City Board of Education

3-1-1, Sannomaru, Naka-ku, Nagoya City, 460-8508